SUBJECT: COVID-19 Protocols

POLICY: It is BAWAC’s policy to follow all federal and state guidelines as found in the CDC’s regulations. The policy and procedures will be amended as needed to reflect current recommendations.

PROCEDURE: In order to assure the safety and health of all individual’s and staff, the following procedures will be adhered to:

1. We ask that everyone please check your temperature at home before leaving your residence. If your temperature is above 100 or you are having any symptoms of not feeling well, please stay home. If someone in your residence is sick, we also ask that you stay home.

2. Upon arrival, individuals will be greeted by staff at the rear entrance door by the back patio area. Staff will check each person’s temperature and assess health following health screening questions. Any person who has been sick in the past 24 hours prior to arrival or have a temperature over 100 will need to return home.
   a. It is requested that family members and transportation providers wait in in their respective vehicle until staff give the OKAY that the person is clear to enter the building.
   b. Staff will log each person for their temperature check and health screen.
   c. If a person’s temperature is above 100 and the person does not have transportation immediately available to return home, BAWAC will have a designated safety area where the person can wait until transportation home can be arranged.

3. Each person entering the building must be wearing a face mask. Masks will be available on-site but persons are encouraged to bring their own masks if possible.

4. Outside visitors with the exception of essential personnel will be suspended during this time. Essential personnel is defined as: a participant’s case manager, a health professional engaged in a participant’s care, vendors or contractor’s delivering goods or services, public agency or emergency personnel conducting official duties.
   a. Visitors who need to go out on the floor must be wearing a mask and will have their temperature taken at the front reception area. On-site visits should only be conducted if it is considered essential to the well-being of the individual.
   b. Individuals determined to have a temperature above 100 will not be able to enter the building.

5. If you are picking someone up, you can call the front desk (859-371-4410) from the front parking lot and we will send the person out. If you have to enter the building, please remain in the front reception area until you can be helped.

Thank you for your continued support and understanding.
We will always be #StrongerTogether!